



APPROVED: 07/16/2024

MINUTES OF THE SPECIAL MEETINGS OF THE CITY COUNCIL

May 25, 2024

CALL TO ORDER

Mayor Sarno called the meeting to order at 8:08 a.m.

ROLL CALL

Members present: Councilmembers Martin, Rodriguez, Zamora Mayor Pro Tem Rounds, and Mayor Sarno.

Members absent: None

PUBLIC COMMENTS

There was no one wishing to speak during public comments.

CITY COUNCIL

1. **CLOSED SESSION**

PUBLIC EMPLOYMENT

(Pursuant to California Government Code Section 54957(b)(1))

TITLE: City Manager Evaluation

Mayor Sarno recessed the meeting at 8:09 a.m.

Mayor Sarno reconvened the meeting at 9:29 a.m.

2. **CLOSED SESSION REPORT**

City Attorney, Ivy M. Tsai, reported that the closed session item would be continued at the conclusion of the regular agenda.

CONSENT AGENDA

3. **AMENDMENT NUMBER ONE TO PROFESSIONAL SERVICES AGREEMENT WITH TEAMCIVX, LLC FOR COMMUNICATION AND INFORMATION SERVICES**

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve and authorize the City Manager to execute Amendment Number One to the Professional Services Agreement with TeamCivX, LLC for Communication and Information Services; and
- 2) Take such additional, related action that may be desirable.

Minutes of the May 25, 2024 Special City Council Meetings

It was moved by Councilmember Martin, seconded by Councilmember Zamora, to approve and authorize the City Manager to execute Amendment Number One to the Professional Services Agreement with TeamCivX, LLC for communication and Information Services, and take such additional, related action that may be desirable, by the following vote:

Ayes: Councilmembers Martin, Rodriguez, Zamora, Mayor Pro Tem Rounds, and Mayor Sarno

Noes: None

Absent: None

Abstain: None

STUDY SESSION

4. FISCAL YEAR 2024-25 PROPOSED BUDGET – BUDGET INTRODUCTION

City Manager, René Bobadilla began by talking about the major differences between this proposed budget and previous budgets. He spoke about the organizational changes and also the new format which details revenue summary and revenues by major categories. The new budget also shows total expenditures by departments as opposed to having splintered costs that used to span across several departments, such as the cost of utilities.

Director of Finance, Lana Dich explained the FY 23-24 General Fund Year-End Projection and as well as the general fund, water fund, and special revenue. The water fund deficit is under 1 million for the current fiscal year because money was pulled from general fund to help bring down amount owed. City Manager Bobadilla added that water issues need to be addressed in the near future, as it is expensive to keep purchasing water. Councilmember Zamora asked about water rights. Director of Public Works, James Enriquez answered that there is ongoing pricing negotiations, but nothing has been finalized.

Assistant City Manager, Nicholas Razo talked about City Manager's Office budget. He highlighted the incorporation of the Human Resources and Information Technology divisions under the City Manager department, as well as the combination of certain community organization support details. Lastly, he provided details about the IT assessment. Councilmember Zamora asked about an internship summer program for middle school aged children. Council gave direction to have the City Manager work with Human Resources into how the program can be implemented and incorporated.

Director of Public Works, James Enriquez talked about the proposed changes for the upcoming fiscal year, which include adding personnel and in the engineering and maintenance sections. Mayor Sarno asked about available consultants, and Director Enriquez said that they can pull from already established lists in case there is a specific job that needs to be completed. Mayor Sarno requested to increase the amount to \$220,000 to street maintenance (asphalt/concrete repair). City Manager Bobadilla gave direction to move \$220,000 from M&O to the CIP project total.

Director of Police Services, Dino Torres began his presentation by speaking about the budget highlights which include the addition of new positions. Mayor Sarno asked about increases in code enforcement. Director Torres stated that the increase is due to two additional positions. Councilmember Martin asked about partnering with SEAACA for licensing and capture. Director

Minutes of the May 25, 2024 Special City Council Meetings

Torres explained revenue sharing and highlighted the customer service provided by in-house staff. City Manager Bobadilla said that they will look into partnering with SEAACA and will bring an item back at a subsequent meeting.

Director of Parks & Recreation, Gus Hernandez talked about how park maintenance was overseen by Public Works but will now be overseen by Parks & Recreation in the form of field maintenance and staffing. Councilmember Zamora suggested running tournaments in-house. Mayor Pro Tem Rounds asked about the maintenance of the grounds around the sculpture garden. City Manager Bobadilla answered that amendments with Merchants are in talks to add additional items to existing agreements, which would incorporate the grounds surrounding the sculpture garden.

Fire Chief, Chad Van Meeteren introduced his budget changes, which include the addition of a Housing Compliance Inspector I and a Management Analyst I. Mayor Sarno asked about the possibility of inspecting homes that are being sold to ensure that they are compliant with city laws. Chief Van Meeteren said that they are meeting staffing needs, and that there is an ongoing study to assess their effectiveness. Councilmember Zamora asked how often Fire inspects facilities, to which Fire Chief Van Meeteren responded that hazardous materials inspections are conducted once a year. Council directed to use funds from the Heritage Arts fund to maintain the Seagrave Pumper (Wheezzer).

Family & Human Services Manager, Ed Ramirez provided information on the upcoming Community Services budget, which includes the creation of the Creative Media & Communications team and the incorporation of Transportation Services from Public Works. Councilmember Zamora asked about the Community Services Supervisor position for busses. City Manager Bobadilla stated that talks are ongoing of having those operations operate out of the Gus Velasco Neighborhood Center. Council provided direction to consolidate the Fiestas Patrias and Fiestas de Octubre events, and to explore the possibility of hosting the 5K in May during City's birthday.

Director of Community Development, Cuong Nguyen talked about his budgeted changes, which include the removal of the Building Division to Public Works and the reclassification of an Administrative Assistant II to Executive Assistant. He also talked about a comprehensive zoning code update.

City Manager Bobadilla concluded the presentation by providing information about potential measures on the November ballot.

1. CLOSED SESSION (CONTINUED)

PUBLIC EMPLOYMENT

(Pursuant to California Government Code Section 54957(b)(1))

TITLE: City Manager Evaluation

Mayor Sarno recessed the meeting at 12:11 p.m.

Mayor Sarno reconvened the meeting at 12:55 p.m.

2. CLOSED SESSION REPORT (CONTINUED)

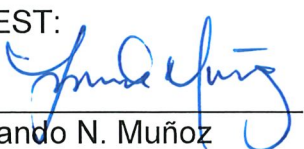
City Attorney, Ivy M. Tsai provided a closed session report: Direction was given to staff and no reportable action was taken.

ADJOURNMENT

Mayor Sarno adjourned the meeting at 12:55 p.m.



Jay Sarno
Mayor

ATTEST:


Fernando N. Muñoz
Deputy City Clerk

7/17/2024

Date